



# THE MUNICIPALITY OF CALVIN

Regular Meeting of Council  
Minutes  
January 30, 2024  
6:00 p.m.

APPROVED  
FEB 14 2024

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## Attendance:

Mayor Gould, Councillor Manson, Councillor Grant, Councillor Latimer, Councillor Moreton, CAO Donna Maitland & Deputy Clerk Teresa Scroope

Guest: Fire Chief Muriel Labreche

Absent: 0

## 1) Call to Order

Resolution Number: 2024-25

Moved By: Councillor Grant

Seconded By: Councillor Moreton

"The January 30, 2024 Regular Meeting of Council be called to order at 6:01 p.m. and noted that quorum has been achieved."

Results: Carried

## 2) Suspend Procedural By-Law

Resolution Number: 2024-26

Moved By: Councillor Moreton

Seconded By: Councillor Manson

The procedural by-law be suspended for the duration of this meeting.

Results: Carried

## 3) Declaration of Disqualifying, Pecuniary Interest/Conflict of Interest-Nil

## 4) Approval of Agenda

Resolution: 2024-27

Moved By: Councillor Moreton

Seconded by: Councillor Mason

"The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated"

Results: Carried

## 5) Approval of Minutes

Resolution: 2024-28

Moved By: Councillor Manson

Seconded By: Councillor Moreton

The Council for the Corporation of the Municipality of Calvin approves the Meeting Minutes of January 09, 2024 and January 23, 2024 be hereby adopted and signed as circulated.

Results: Carried

6) Delegations: Nil

7.) Consent Agenda Items for Information Purposes

Resolution: 2024-29

Moved By: Councillor Grant

Seconded By: Councillor Moreton

The council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated, less any items requested for separate review and discussion.

**Results: Carried**

8.) Administrative Matters:

8.1.1) Provincial Cemetery Management Support Request

Resolution: 2024-30

Moved By: Councillor Manson

Seconded by: Councillor Grant

**Now Therefore Be It Resolved** that Council for the Corporation of the Municipality of Calvin requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
  - Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
  - Provide free training opportunities for municipalities regarding cemetery administration; and,
  - Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;
- And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop, MPP Vic Fedeli and all Ontario municipalities.

**Results: Carried**

8.1.2) Provincial & National Fire Fighting Strategy Resolution

Resolution: 2024-31

Moved By: Councillor Moreton

Seconded by: Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

**AND THAT** this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fedeli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

**AND THAT** this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

**Results: Carried**

**8.1.3) Military Service Recognition Book Project**

Resolution: 2024-32

Moved By: Councillor Moreton

Seconded by Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin has received and considered Ontario Command Legion's 11<sup>th</sup> request to contribute to and participate in their annual edition the Military Service Recognition Book project. Council's decision is to not participate in this project.

**Results: Carried**

**8.1.4) North Bay Parry Sound District Health Unit's strategic planning**

Resolution: 2024-33

Moved By: Councillor Manson

Seconded by Councillor Grant

**NOW THEREFORE BE IT RESOLVED THAT:**

That individual Council members and Calvin citizens consider participating in the North Bay Parry Sound District Health Unit's strategic planning process by attending a focus group session or completing the online survey. Information about how to participate in the process will be shared by staff on our Facebook and Website pages as it received at the Municipal Office.

**Results: Carried**

**8.1.5) Letter to Ministry of Long-Term Care-Cassellholme Governance**

Resolution: 2024-34

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT:**

The Council for the Corporation of the Municipality of Calvin is in receipt of the letter signed by the Mayors of the Municipality of Bonfield, Chisholm, East Ferris, Mattawa, Mattawan, Papineau-Cameron and Calvin addressed to Hon. Stan Cho, Minister of Long Term-Care RE: Governance Structure Review of Boards of Management for Territorial District Homes in particular the District of Nipissing East Home for the Aged (Cassellholme).

**Results: Carried**

**8.1.6) By-Law Review 2008-015 Sale of Land Policy RE: 142 Talon Lake Road**

Resolution: 2024-35

Moved By: Councillor Manson

Seconded By: Councillor Grant

**NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Municipality of Calvin is in receipt of By-Law 2008-015 Being a By-Law to adopt policies for the Sale of Land as requested, and that Council, with this information decide whether or not to declare the land surplus and to proceed with its sale at a future planning meeting.

**Results: Carried**

### 8.1.7) Fire Chief Report

Resolution: 2024-36

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

#### **NOW THEREFORE BE IT RESOLVED THAT:**

"Council for the Corporation of the Municipality of Calvin Township has received a report from the Fire Chief"

Results: Carried

### 8.1.8) Agencies, Boards and Committee Reports (ABC'S)

8.1.8.1 Collective Bargaining Update UNIFOR-C.Latimer-No

8.1.8.2 North Bay Mattawa Conservation Authority-C.Moreton-Verbal

8.1.8.3 Mattawa and Area Police Services Board-C Moreton-Verbal

8.1.8.4 East Nipissing Planning Board-Mayor Gould-Verbal

8.1.8.5 Physician Recruitment- Mayor Gould-No

8.1.8.6 Talon Lake Docks Committee-C. Latimer-Attached

8.1.8.7 Ad Hoc Code of Conduct Committee-Councillor Grant/Manson/Latimer-Met Earlier this month w/Deputy Clerk, next meeting March 1<sup>st</sup> to prepare a draft report for council to review then pass on to IC for his comments.

### 9.) Round Table

1. Mayor Gould-Nothing to comment
2. Councillor Grant-Compliments regarding the skating rink
3. Councillor Latimer-Nothing to comment
4. Councillor Manson-Compliments regarding Calvin Mall and Roads
5. Councillor Moreton-Community Events coming to review with Fire Chief

### 10) Move into Closed Meeting

Resolution: 2024-37

Moved By: Councillor Moreton

Seconded by Councillor Latimer

Council for the Corporation of the Municipality of Calvin hereby move into closed session at 7:08\_p.m. pursuant to Section 239 of the *Municipal Act*, to consider, as follows:

Pursuant to Section 239 of the Municipal Act 2001, Council shall move into closed session to discuss:

A proposed or pending acquisition or disposition of land by the municipality [s. 239(2)(c)]

Labour relations or employee negotiations [s. 239(2)(d)]

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239(2)(f)].

Results: Carried

### 11) Return to Open Meeting

Resolution: 2024-38

Moved By: Councillor Moreton

Seconded by Councillor Grant

#### **NOW THEREFORE BE IT RESOLVED THAT:**

"Council for the Corporation of the Municipality of Calvin hereby move back into open session at 8:55 P.M. and report the following;

-That staff prepare a motion for presentation to Council at a future meeting declaring 142 Talon Lake Road property surplus lands to be disposed of through realtor sale, with an advertised sale price of \$98,000. It is understood the accepted sale price will include the municipality's legal fees, survey, appraisal, advertising, GST fees  
{(s. 239(2) (c)}

-That Council received and discussed information subject to Labour relations or employee negotiations {(s. 239 (2) (d))}

-The Council received and discussed advice that is subject to solicitor-client privilege, including communications necessary for that purpose {s. 239 (2) (f)}

**Results: Carried**

#### **12.) Confirmatory By-Law 2024-08**

Resolution: 2024-39

Moved By: Councillor Moreton

Seconded by Councillor Latimer

**NOW THEREFORE BE IT RESOLVED THAT:**

By-Law 2024-10 Being a By-Law to confirm the proceedings of Council

**Results: Carried**

#### **12.) Adjournment**

Resolution: 2024-40

Moved By: Councillor Moreton

Seconded by: Councillor Manson

"Council for the Corporation of the Municipality of Calvin now be adjourned @  
\_8:58 \_\_\_\_\_pm."

**Results: Carried**

## Deputy Clerk

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**From:** Councillor John Manson  
**Sent:** Tuesday, January 23, 2024 4:26 PM  
**To:** Deputy Clerk  
**Subject:** RE: ABC Reports/Minutes for January 30 2024 Meeting

Thank you Teresa,  
I don't have any particular notes for the Ad Hoc code of conduct meeting.  
My main points were listed by Councillors Grant and Latimer.

Thanks,  
John

Sent from [Mail](#) for Windows

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**From:** Deputy Clerk <DeputyClerk@calvintownship.ca>  
**Sent:** Tuesday, January 23, 2024 2:51:54 PM  
**To:** Mayor Richard Gould <mayor.gould@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>; Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Councillor John Manson <Councillor.Manson@calvintownship.ca>  
**Subject:** ABC Reports/Minutes for January 30 2024 Meeting

Good Afternoon Mayor and Council

Please email to me, your minutes/reports per the below ABC's by/before tomorrow Wednesday 24<sup>th</sup> 4:00 so they can be included in the Agenda package.

Agencies, Boards and Committee Reports

- Collective Bargaining Update UNIFOR-Mayor Gould
- North Bay Mattawa Conservation Authority-Councillor Moreton
- Mattawa and Area Police Services Board-Councillor Moreton
- East Nipissing Planning Board-Mayor Gould/Councillor Grant
- Physician Recruitment- Mayor Gould
- Talon Lake Docks Committee-Councillor Latimer
- Ad Hoc Code of Conduct Committee-Councillor Grant/Manson

Thank you

Teresa Scroope

Deputy Clerk Records Management Coordinator

Corporation of the Municipality of Calvin

1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0

Ph: 705-744-2700 Ext. 201 | Fax: 705-744-0309

[deputyclerk@calvintownship.ca](mailto:deputyclerk@calvintownship.ca)



## Deputy Clerk

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**From:** Councillor Bill Moreton  
**Sent:** Tuesday, January 23, 2024 7:49 PM  
**To:** Deputy Clerk  
**Subject:** Re: ABC Reports/Minutes for January 30 2024 Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I have nothing to report on either committee

Bill

Sent from my iPhone

On Jan 23, 2024, at 2:51 PM, Deputy Clerk <DeputyClerk@calvintownship.ca> wrote:

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5. Physician Recruitment- Mayor Gould
6. Talon Lake Docks Committee-Councillor Latimer
7. Ad Hoc Code of Conduct Committee-Councillor Grant/Manson

Thank you

Teresa Scroope

Deputy Clerk Records Management Coordinator

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## Deputy Clerk

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**From:** Mayor Richard Gould  
**Sent:** Tuesday, January 23, 2024 3:25 PM  
**To:** Deputy Clerk  
**Subject:** Re: ABC Reports/Minutes for January 30 2024 Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Planning Board. The meeting was scheduled for the day after the council meeting so no report.

First meeting since surgery is February 26th. No report.

*RICHARD GOULD*  
*MAYOR, CALVIN TOWNSHIP*

*Confidentiality Warning: This e-mail and all documents that may be attached, contains information intended solely for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, any dissemination, publication or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify me by return e-mail. Thank you.*  
*Please consider the environment before printing this email.*

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**From:** Deputy Clerk <DeputyClerk@calvintownship.ca>  
**Sent:** Tuesday, January 23, 2024 2:51 PM  
**To:** Mayor Richard Gould <mayor.gould@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>; Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Councillor John Manson <Councillor.Manson@calvintownship.ca>  
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Thank you

Teresa Scroope

Deputy Clerk Records Management Coordinator

Corporation of the Municipality of Calvin

1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0



## Deputy Clerk

---

**From:** Councillor Robert Latimer  
**Sent:** Tuesday, January 23, 2024 7:25 PM  
**To:** Deputy Clerk  
**Subject:** Re: ABC Reports/Minutes for January 30 2024 Meeting

Here you go Teresa,

- Talon Lake Docks Committee-Councillor Latimer

### **Kaibuskong Bay Renewal Project (KBRP) - Lake Talon**

KBRP is making excellent progress.

The board is looking forward to meeting with MP Rota regarding KBRP project funding.

Nancy Humphries, wife of Dave Humphries of Talon Lake Campground and Marina has agreed to be Secretary Treasurer of KBRP.

Chair Don Paquette is also arranging a meeting with MPP Vic Fedeli regarding KBRP project funding.

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**To:** Mayor Richard Gould <mayor.gould@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>; Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Councillor John Manson <Councillor.Manson@calvintownship.ca>  
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- Ad Hoc Code of Conduct Committee-Councillor Grant/Manson

Thank you

Teresa Scroope

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Calvin Volunteer Fire Department  
1238 Peddler Dr  
Eau Claire, ON  
POH 1V0



Fire Chief Mariel Labreche  
705-492-3773  
firedept@calvintownship.ca

January 24, 2024

**Report for Council Meeting January 30, 2024**

No fire calls to report

January 18, 2024

Meeting with CAO and Mayor

- Update on Fire Department, compliment of firefighters
- Budget discussions, large expenditures needed
- Baytoday report for the Bill C-310, scheduled phone interview for Friday Jan 26 as he contacted me on Jan 22, 2024, we will also incorporate the positive aspects of the fire department, community involvement, ect...
- When posting on social media the township will be tagged, to better inform our residents
- Discussion was had regarding the agreement for the residents in Lauder and Bolder Township, I will be doing a door to door, to determine who occupies the residence, do fire prevention at the same time, ensure smoke alarms are present, assessment of the properties within a month to best determine the capabilities of the services we can provide, this entails accessibility of the property.
- A quarterly news letter to the residents, safety tip during various seasons, this would be a general mail out.

January 24, 2024,

Attended the Mutual Aid quarterly meeting in Powassan the guest speaker discussed the Critical Incident Management Stress, the importance of this program to decrease PTSD associated with emergency scenes

January 26, 2024

Preliminary Budgetary Meeting with Donna, review the needs of the department

You may notice the firefighters out training; O.J. is taking charge and planning the training sessions. All firefighters are eager and receptive to a training regiment on a weekly basis. I tried to get in contact with Road Superintendent, to request snow not be piled at the dock on Smith Lake as this is a good water source for the fire dept. during the winter months.

The firefighters are also on a schedule for flooding the ice rink, there is apparently a science to do so, they are the experts they have been doing it on a regular basis.

The planning has begun for the Family Fun Skating Day, I've tried to contact Brandan to determine if a snow bank can be made near the rink, for sliding.

The Firefighter of the Year has been chosen and will be presented with his plaque on January 25<sup>th</sup> meeting, Blair Grove has been the recipient.

We've also started a clean up of our station, all the outdated fire gear will be donated to the Firefighter Without Borders, I've made contact and I will also contact the neighbouring municipalities, when they make the trip it's a worthy quantity.

New Firefighter:

I will bring forward his application for resolution to hire.